**Note: The application will be handled by the faculty where the the applicant is employed**

# Application for Mobility Grant for PhD fellows

# Application and attachments must be sent to: post@hvl.no

|  |  |  |  |
| --- | --- | --- | --- |
| First name: |  | Last name: |  |
| Is employed as PhD Fellow at:☐ Faculty of Technology, Environmental and Social Sciences☐ Faculty of Education, Arts and Sports☐ Faculty of Health and Social Sciences☐ External employer. The employer is:  |
| Is PhD candidate in the following PhD program:☐ Computer Science☐ Bildung and Pedagogical Practices☐ Health, Function and Participation☐ Responsible Innovation and Regional Development☐ Nautical Operations ☐ A PhD program at an external institution. The institution is:  |
| **Period for the research stay:** | **From date:** |  | **To date:** |  |
| **Name and address of the host institution:** |
| **Name and e-mail address for contact person at the host institution:**  |
| **A brief summary of the plan for your research stay abroad:**  |

|  |
| --- |
| **The amount applied for, based on the budget template below:** |
| Travel expenses* [airfare/trainfare/etc. (NOK x)]
* [transport to/from airport/train station  (NOK x)]
 | NOK X |
| Funding for mobility based on the Norwegian Research Council’s rate for Mobility Grants [with/without family – NOK 20 000/36 000  per month.] x 3 months.  | NOK X |
| Total grant : | NOK X |

**About other sources of funding:**

☐ I have not received any other sources of funding related to this research stay abroad

☐ I have received or applied for other sources of funding for this research stay abroad.

Elaboration:

**Mandatory attachments:**

* Invitation/confirmation from the host institution. The invitation must confirm office space, academic contacts and, if necessary, access to library services.
* Recommendation from main academic supervisor stating that the mobility is an integrated part of the applicant’s research education
* Recommendation from the applicants personnel coordinator
* Project description for the research stay abroad (academic purpose, planned activities, reasons for the choice of host institution, publication plans (if relevant), expected academic gains of the research stay)

I confirm that I am familiar with the guidelines for the mobility grant and Guidelines for travel expenses settlement.

I confirm that I am familiar with that any surplus funds must be repaid to HVL through salary deductions.

Place and date Signature applicant